

Bognor Regis Locations

Potential CPT Location	Hotham Park Lodge	Regis Centre Carpark
Location Address	Hotham Park Lodge, Upper Bognor Road, Bognor Regis, West Sussex, PO21 1HN	Regis Centre, Belmont Street, Bognor Regis, West Sussex, PO21 1BL
Contact	ADC	ADC
Type of location	Recreational park	Car park
Location description	Public park with café, playgrounds, crazy golf, lake, heritage amenity. Close to the beach and town centre. Good transport links and disabled parking near the facility.	Central Bognor location on the seafront. Next to performing arts theatre.
Public access	Yes	Yes
Accessible routes to facility	Disabled parking available in adjacent car park, will also look to put one next to the CPT. Wide footpath and level access would be provided.	Disabled parking available in car park. Level access provided.
Method of access	Coded entry. Call contact centre for code.	Coded entry. Call contact centre for code.
Access hours/days	In line with opening times of the existing WC facilities. Biffa contract to provided access and daily checks.	In line with opening times of the existing WC facilities. Biffa contract to provided access and daily checks.

Bognor Regis Locations

Potential CPT Location	Hotham Park Lodge	Regis Centre Carpark
Number of visitors	Over 100,000 visitors. Approximatley 58,400 via the carparks.	274,000 per year but likely to be far greater as this is just based on one council carpark
In existing building or new build/pod required	New pod in yard/ possible need to costruct brickbuild structure with tiled roof if requested by planning. Cost similar.	Currently temporary WC in the car park. An extension to the building would potentially be possible in this area to provide this facility.
Size of facility (12m²)	12m ²	12m ²
All facilities provided	Yes. Need to assess if shower is essential. Open to more targeted vandalism and misuse if there are showering facilities.	Yes. Need to assess if shower is essential. Open to more targeted vandalism and misuse if there are showering facilities.
Estimated cost of install (£)	60-70k	50-60k need to get budget figure from consultant.
Funding requested (£)	40k	40k
Water/electric/drainage	Yes	Yes
Services/maintenance/ LOLAR responsibility and contractor	ADC contractor to be confirmed. Dependant on who installs the facility. Vicky Ashmore investigating insurance.	ADC contractor to be confirmed. Dependant on who installs the facility. Vicky Ashmore investigating insurance.

Bognor Regis Locations

Potential CPT Location	Hotham Park Lodge	Regis Centre Carpark
Cost of servicing/ maintenance p/a estimate	£562-£900 servicing + budget for repairs	£562-£900 servicing + budget for repairs
Replacement parts/ repairs and labour costs p/a	£100 call out from Closomat and £50 for each 1/2 hr after first. (Repair callout and parts budget suggested £1000 per year)	£100 call out from Closomat and £50 for each 1/2 hr after first. (Repair callout and parts budget suggested £1000 per year)
Cleaning responsibility and contractor (inc large waste bin-clinical waste)	Included in Biffa contract (approx. £2000 per annum)	Included in Biffa contract (approx. £2000 per annum)
Close to managed facility- procedure for emergency call	No. Would need to explore the option of a phone line - possibly through to the contact centre. £500 for install and £300 ongoing cost. Possible £2,000 cost for CCTV .	No. Would need to explore the option of a phone line - possibly through to the contact centre. £500 for install and £300 ongoing cost. Possible £2,000 cost for CCTV .
Details of partner organisation if applicable	None - might be possible to approach town council	None - might be possible to approach town council
Co-funding amount and details	None - unlikely BTC can support this at such short notice.	None - unlikely BTC can support this at such short notice.
Total ongoing cost estimate per annum	£4,200 (Note replacement may required after 10years allow £15,000)	£4,200 (Note replacement may required after 10years allow £15,000)

Bognor Regis Locations

Potential CPT Location	Hotham Park Lodge	Regis Centre Carpark
Positive reasons for location	No other provision in the town. Very central public access recreational area near to the beach. Disabled parking near the facility.	Central location on seafront near shops and theatre.
Any issues/restrictions/comments on site	Possible delays as next to listed wall and in conservation area	Possible development in the future in this location so may not be preferred option however a CPT pod is movable and can easily be relocated.

Arundel Location

Potential CPT Location	WWT Arundel Wetland Centre
Location Address	WWT Arundel Wetland Centre, Mill Road, Arundel, Sussex BN18 9PB
Contact	Tim McGregor - WTT Arundel Centre Manager
Type of location	Visitor Centre/ recreational
Location description	Near the town centre. Close to Swanbourne lake, cricket ground and Arundel play park
Public access	Yes
Accessible routes to facility	Double electric doors in 1.6m wide into the centre. They will remove existing doors to make open space straight to the CPT. They will be able to install an outwards opening door (automatic)
Method of access	Unlocked and secure in building with pad entry system
Access hours/days	Opening hours 10.00-4.30 seven days a week except Christmas Day.

Arundel Location

Potential CPT Location	WWT Arundel Wetland Centre
Number of visitors (if known)	95,000-100,000 per year.
In existing building or new build/pod required	In existing building, they designated a space 2 years ago when a theatre space was removed. They used the Changing Places website as a guide to size. Just need stud walls, doors (preferable automatic). Backs onto other toilets so close to drainage water etc.
Size of facility (12m ²)	12m ²
All facilities provided	Yes and would like showering facility
Estimated cost of install (£)	30k
Funding requested (£)	27k
Water/electric/drainage	Yes
Services/maintenance/LO LAR responsibility and contractor	WWT. They are happy to fund this but always open to offers of support
Estimated cost of servicing/ maintenance per annum	£562- £900 LOLAR WTT insurance includes testing they will add to asset list and cover the cost.

Arundel Location

Potential CPT Location	WWT Arundel Wetland Centre
Replacement parts/ repairs and labour costs	£100 call out from Closomat and £50 for each 1/2 hr after first. (Repair callout and parts budget suggested £1000 per year)
Cleaning responsibility and contractor (inc large waste bin- clinical waste)	Add to contract
Close to managed facility procedure for emergency call	Within managed facility
Details of partner organisation if applicable	WWT
Co-funding amount and details	£3000 and ongoing maintance/ servicing/ repairs/ cleaning etc.
Total ongoing cost p/a estimate	£4,200 (Note replacement may required after 10 years ADC/WTT allow £15,000)

Arundel Location

Potential CPT Location	WWT Arundel Wetland Centre
Positive reasons for location	<p>The centre are very enthusiastic about this as an option. They have been trying to source additional funding for years, the £3000 has been saved through fundraising for this over a number of years. The Manager has had visitors come up to him and plead with him to install a CPT. One lady described how it is impossible for her to use a normal disabled WC. The site is fully accessible and has a large number of disabled visitors. He would also be more than happy for people to use the facility and not enter the paid site.</p> <p>The cricket club could use this CPT for the SEND children who are wanting to access there ground if their EOI is not successful.</p>
Any issues/restrictions/ comments on site	

Littlehampton Location

Please note Littlehampton already has a CPT at the Wave

Potential CPT Location	Coastguard Toilets
Location Address	Coastguard Toilets, Littlehampton
Contact	ADC
Type of location	Public WCs on Seafront
Location description	This is located near Harbour Park (amusement park) on the seafront at Littlehampton on the promenade.
Public access	Yes
Accessible routes to facility	Disabled parking would be made available near facility. Level access provided.
Method of access	Coded entry. Call contact centre for code.
Access hours/days	In line with opening times of the existing WC facilities. Biffa contract to provided access and daily checks.
Number of visitors (if known)	Over 178,000 visitors (based on carpark visitors)
In existing building or new build/pod required	Remodel existing WCS to incorporate this as part of refurbishment.
Size of facility (12m ²)	12m ²
All facilities provided	Yes. Need to assess if shower is essential. Open to more targeted vandalism and misuse if there are showering facilities.
Estimated cost of install (£)	60-70k need to get budget figure from consultant.
Funding requested (£)	40k
Water/electric/drainage	Yes
Services/maintenance/LOLAR responsibility and contractor	ADC contractor to be confirmed. Dependent on who installs the facility. Vicky Ashmore investigating insurance.
Estimated cost of servicing/ maintenance per annum	£562-£900 servicing + budget for repairs
Replacement parts/ repairs and labour costs	£100 call out from Closomat and £50 for each 1/2 hr after first. (Repair callout and parts budget suggested £1000 per year)
Cleaning responsibility and contractor (inc large waste bin- clinical waste)	Included in Biffa contract (approx. £2000 per annum)
Close to managed facility- procedure for emergency call	No. Would need to explore the option of a phone line - possibly through to the contact centre. £500 for install and £300 ongoing cost. Possible use of the Windmill via Freedom leisure to be keyholders. Possible £2,000 cost for CCTV
Details of partner organisation if applicable	None -Freedom leisure to offer possible support to be key holder
Co-funding amount and details	None -Freedom leisure to offer possible support to be key holder
Total ongoing cost p/a estimate	£4,200 (Note replacement may required after 10years allow £15,000)
Positive reasons for location	No other provision on the seafront
Any issues/restrictions/ comments on site	

Cost Estimates

Costings are all subject to change and are estimates

Company/organisation	Annual Servicing costs	Repairs callout costs (£)	Install cost to pre-made room (£) (note refurbishment/remodelling not included)	Pod cost (£)	Pod cost does not include the groundworks/substrate or service connections allow an additional 10k
INNOVA	562	Standard 120 (£40 1/2 hr) Emergency 160 (40 1/2hr)	20,000	50,000-80,000	60,000-90,000
Closomat	585	100 (£50 1/2 hr)	15,000	50,000-60,000	60,000-70,000
Astor Bannerman	495 (or £814 callouts inc. and 20% off parts)	220 (£95 hr there after)	13-15,000	55,000	65,000

Ongoing costs estimates

Cost (£)

Cleaning/ management - locking/checking 2xdaily	2,000
Servicing and Maintenance Inc. LOLAR	900
Repairs callouts and parts	1,000
Phone line management	300
Total estimated annual cost	4,200

Locations	Install cost estimates (£)	Ongoing maintenance per annum estimates (£)	Project Management Costs (£) (based on 15%) May not be required if inhouse	Grant funding to be requested (£)	Co-funding by ADC and Wetland trust	Year of delivery
Hotham Park	72,000	4,200	10,800	40,000	42,800	22/23
The Regis Centre	72,000	4,200	10,800	40,000	42,800	22/23
WWT Centre	30,000			27,000	3,000	21/22
Coast Guard Toilets	62,000	4,200	9,300	40,000	31,300	23/24
Totals	236,000	12,600	30,900	147,000	119,900	

Feedback Summary

Group/organisation	Other locations	Shower	Further comments
The Laurels Day Service	Littlehampton town Centre and Rustington Village Centre	No - nice but not essential	
Littlehampton Shop Mobility	Harbour Park Toilets or East park café	Yes if near beach	
Aldingborune Trust		No not a requirement for CPTS	We have found the equipment susceptible to misuse so radar keys not a great option managed facility would be best
Chestnuts Day Centre, Bognor		Yes - I feel that showers would be beneficial to any changing places facility.	
Bognor Regis Town Council	Existing underground toilet on the promenade / or old Esplanade site if plans for a ramp. We should consider mobile hire for major events / summer season.		It's imperative we have at least one changing place toilet on the seafront and in the town. These service's are absolutely vital for families with both special needs adults and children. My conversation with Nigel Lynn and Phillipa Dart at ADC over the past year pushing for these has suggested the toilet block by the Regis can be expanded to include a changing places toilet and possibly the toilets by Morrison's.
West Sussex County Council Physio Therapists	Creative heart café Littlehampton	Yes - bigger venues only	None

Preferred locations

- 1 Hotham park
- 2 Regis Centre
- 3 WWT Arundel